

Department of Commerce Labor-Management Forum

December 15, 2010 Meeting, Herbert C. Hoover Building

Secretary's Conference Room

1:30pm-3:30pm

Agenda

- Approval of September 15, 2010 Meeting Minutes
- Reports from Working Groups (30 minutes)
 - ✓ *Innovation – Co-Chairs, Robert Budens & Andy Winer*
 - ✧ B1 Travel Pilot Project
 - ✓ Status of submission to National Council/OPM
 - ✓ Next steps to implement project
 - ✧ Virtual Workspace (Audiovisual) – review and approve package to formally submit to National Council/OPM as pilot project
 - ✧ Child Care/Elder Care
 - ✓ *Metrics – Co-Chairs, Randy Myers & Bill Fleming*
 - ✓ Child Care/Elder Care
 - ✓ Travel Metric
 - ✓ Employee Viewpoint Survey Metrics
 - ✓ *Communications – Co-Chairs, Howard Friedman & Anne Rung*
 - ✓ How to Communicate our Accomplishments
 - ✓ Strategic Update
- Discussion on Telework (60 minutes)
 - ✓ Telework Legislation – *Bill Fleming*
 - ✓ Update on PTO Telework program – *Danette Campbell*
 - ✓ Update on Census Telework program – *Benjamin Felder*
 - ✓ Facility Consolidation/Telework/Green Building – *Mary Pleffner*
 - ✓ Next Steps – *Bill Fleming*
- Proposed Innovation Projects – *Dan Sobien* (5 minutes)
 - ✓ Discussion of DOC Court Leave Policy
 - ✓ Discussion on Joint Project with the Performance Advisory Committee
- Bureau Discussion on Activities of Bureau Councils - *Bureau Participants* (10 minutes)
- New Business (5 minutes)
- Agenda for Next Meeting (10 minutes)
 - ✓ Frequency of Forum meetings

- ✓ Establish calendar for Fiscal Year 2011
- ✓ Dates (remain with 3rd Wednesday?)
- ✓ Stay Quarterly?

Call in number 1-866-527-9432

Pass Code 5023670# (for participants)

Next Meeting: March 16, 2011 (tentative)